

## Town of Faison Parks and Recreation Internship Opportunity

The Faison Parks and Recreation Department accepts applications for internship positions.

**Description:** This position is under general supervision of the Parks and Recreation Director. Duties include assisting in the organization and supervision of a variety of recreational programs including youth, adult, senior and other special events. Intern will work in all recreational areas to gain an overall exposure to all program and administrative areas of a Parks and Recreation agency. Intern will gain a fundamental understanding of policies and procedures involved in the operation of a public recreation program. The internship should be a mutual benefit to both the agency and student/intern.

**Requirements:** Open to candidates who are currently seeking an undergraduate degree in parks and recreation and/or related field of study. Prior experience or knowledge in recreational, athletic and fitness programming is preferred but not required. Candidate must have the ability to work independently and keep a positive attitude throughout the internship experience.

**Hours of work:** Hours of work will vary Monday through Friday with some evening or weekend work required.

**Compensation:** This will be an unpaid position.

**Apply to:** **Town of Faison: Parks and Recreation Department**  
**Attn: Recreation Director**  
**Post Office Box 365**  
**Faison, NC 28341**  
**Phone: (910) 267-0115 Fax: (910) 267-1848**

A resume will be accepted in lieu of an official Town of Faison Application for Employment. A cover letter should include number of hours needed to fulfill university or college requirements and available dates to fulfill requirements. Resume should include current education level, prior work and volunteer experience, and additional training applicable to the position. A reference letter should also be included. Submissions are accepted by mail, Fax, or at Town Hall.

June 23, 2010 revised August 6, 2014, December 6, 2017